

# What is myUSCIS?

myUSCIS provides a personalized account to help you navigate the immigration process. On myUSCIS, you will find:

- Up-to-date information about the application process for immigration benefits;
- Tools to help you prepare for filing and help finding citizenship preparation classes; and
- Information to help explore your immigration options.



Your USCIS account is only for you. Do not create an account to share with family or friends. Each person should have their own online account even if they are minors. Individual accounts allow us to best serve you and protect your personal information.

You must provide your own email address below if you are the one who is filing a form online, submitting an online request, or tracking a case. Your email address is used to log in to your USCIS online account. All USCIS email communications will be sent to this address.

### **How to Create an Online USCIS Account**

### Step 1: Go to the USCIS website:

https://myaccount.uscis.gov/create-account

# Step 2: Enter your email address. Step 3: Confirm your email address.

- USCIS will send you an email with confirmation instructions. You will be redirected to the "Create a Password" screen.
  - Note that this email will come from myaccount@uscis. dhs.gov, so make sure that you have set your spam filter system to allow emails from this account to be received.

### Step 4: Create password.

# Step 5: Select preference for two-step verification method.

- You will be asked to select a second verification method to be used when logging into your account. The options are authentication app, SMS text message, or email.
- Choose your preferred method of verification and click "submit."
- USCIS will then use the chosen method to send you a verification code. Enter this code into the registration page.

### Step 6: Save the backup code given to you by USCIS.

 After setting up the two-step verification, you will be given a backup code to use to log into your USCIS account if you lose access to your authentication device (for example, you get a new phone or change your phone number).

• This code is VERY important to save for your records.

### Step 7: Select password reset questions and answers.

- Once you have chosen your preferred method, you will be taken to a screen where you will be required to select, and provide answers to, five security questions. Once you have chosen your questions and answers, click "submit."
- It is EXTREMELY important that you make note of these for your records in case you ever forget your password and need to use the security questions to gain access to your account.

#### **Step 8: Select Account Type.**

- You will now see a screen that says "Welcome to your USCIS Account."
- Select "myUSCIS" underneath "Login to a USCIS Service" to choose the account type.
- Select "I am an applicant, petitioner, or requestor" and click "submit."

#### Step 9: Confirmation.

- A confirmation message will be sent to the email address you provided letting you know that you have successfully created your USCIS online account.
- If you do not receive the confirmation email in your inbox
  within 10 minutes, check your junk mail or spam folder. If you
  still do not have the confirmation, go back to the home screen,
  <a href="https://myaccount.uscis.gov/">https://myaccount.uscis.gov/</a>, and select "Didn't receive
  confirmation instructions." Enter your e-mail address into the
  space provided and select "resend confirmation instructions."

We encourage you to contact our office at Law Offices of Timothy D. Widman at (408) 366-2801 if you have any questions.

\*Please keep your log-in information and security question answers in a secure location for future access in case you ever forget your password and need to access your account.

This flyer is intended for general information purposes only and does not constitute legal advice. You should not act or rely on any information in this flyer without seeking the advice of a competent, licensed immigration attorney.